

**Kilgo Consulting, Inc.  
Assessment Workshops**

(registration form is on the following page)

Workshop times.

|              |  |
|--------------|--|
| Registration | 8:30 to 9 a.m.**<br><b>**If you arrive after 9 a.m., you will not be allowed to select the lunch of your choice. A lunch choice will be assigned to you.</b> |
| Workshops    | 9 a.m. to 4 p.m.   |

**SEATING IS ASSIGNED.**

If you have special seating needs, please let us know at least two weeks prior to the conference. We will try to accommodate all reasonable requests.

**LUNCH IS PROVIDED.**

Lunch choices: 1) hot vegetarian entrée, 2) a hot meat entrée, 3) turkey sandwich sack lunch, or 4) vegetarian sack lunch. Remember, if you arrive at the conference after 9 a.m., a lunch entrée will be assigned.

**Substitutions and Cancellations**

Substitutions on the same day of the workshop are always allowed. Changes in the day of the workshop can only be done with prior approval. See [www.margaretkilgo.com](http://www.margaretkilgo.com) for cancellation policies.

**(Informational page only—please do not fax or mail this page with your registration form)**

Please do not staple

**Kilgo Consulting, Inc.**  
P.O. Box 270124, Austin, TX 78727

254.399.0330 – phone / 254.399.0388 - fax  
email: lkilgo@margaretkilgo.com

## Assessment Workshops Registration Form STAAR/EOC – Feb. 8-9, 2012

**Fill out form completely, including extension number (if any), email, and phone and fax number.**

|              |      |          |  |
|--------------|------|----------|--|
| School       |      | District |  |
| Address      |      |          |  |
| City, St Zip |      |          |  |
| Phone #      | Ext. | Fax #    |  |

**Contact person** (this person will receive all official notices regarding registration, including confirmations)

|      |   |
|------|---|
| Name | School Email (a school_email is required) |
|      |   |
|      |   |

**Participants (type or print neatly)**

| Names (first and last) | School (if different from above) | February 8 & 9 Assessment  |
|------------------------|----------------------------------|--|
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |
|                        |                                  | <input type="checkbox"/> Feb. 8 Science <input type="checkbox"/> Feb. 9 Math |

**Invoice**

| Workshop                     | Subject        | # Attending |   | Fee per person/day | Amount Due |
|------------------------------|----------------|-------------|---|--------------------|------------|
| February 8 & 9<br>Assessment | Feb. 8 Science |             | @ | \$250              | \$         |
|                              | Feb. 9 Math    |             | @ | \$250              | \$         |
| <b>Total Amount Due</b>      |                |             |   |                    | <b>\$</b>  |

**METHOD OF PAYMENT**

|  |                                  |           |    |
|--|----------------------------------|-----------|----|
| <b>Important notes:</b>  |                                  |           |    |
| <ul style="list-style-type: none"> <li>A confirmation email will be sent to you within three business days of receipt of your registration form.</li> <li><b>Registration is not complete until you receive a confirmation email.</b> Call 254.399.0330 or email <a href="mailto:lkilgo@margaretkilgo.com">lkilgo@margaretkilgo.com</a> to verify registration. Do not make travel plans until registration is confirmed.</li> </ul> |                                  |           |    |
| <input type="checkbox"/> Purchase Order #  | <input type="checkbox"/> Check # |           | \$ |
| Make checks payable to Kilgo Consulting, Inc., and mail to P.O. Box 270124, Austin, TX 78727.  |                                  |           |    |
| Credit Card #  |                                  | exp. date |    |
| Mailing address:   |                                  |           |    |
| Zip code (for mailing address)   | For office use only              |           |    |

### WORKSHOP DETAILS

| Workshop Location  | What to bring:   | Workshop Times   |
|--|--|--|
| Pickle Research Center<br>10100 Burnet Rd.<br>Austin, TX 78758<br>(for driving directions, see:<br><a href="http://www.utexas.edu/commons/maps/">http://www.utexas.edu/commons/maps/</a> ) | <ul style="list-style-type: none"> <li>Teacher’s edition of program or textbook used in daily instruction</li> <li>2011 Item Analysis Reports</li> </ul> | Registration: 8:30 – 9:00 a.m.<br>Conference: 9 a.m. – 4 p.m.<br>Lunch & parking provided.<br>Notify us 2 weeks in advance of any special needs. |
| See <a href="http://www.margaretkilgo.com">www.margaretkilgo.com</a> for complete workshop information, including refund and cancellation policies.  |  |  |

**FAX TO: Preferred number: 254.399.0388 ~ Alternate number: 512.252.1825**

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